

## **The Churches Together in Saffron Walden Constitution**

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**Churches Together in Saffron Walden comprises eight of the Christian congregations of the Town united by covenant whose representatives meet as a Council bi-monthly, for discussion and decision making, Each church is entitled to 3 Representatives usually a minister and two other members chosen by their congregations. During a Pastoral Vacancy churches should appoint a deputy.**

**Churches Together in Saffron Walden is funded by annual subscriptions of the member Churches.**

**For any additional projects not funded from Churches Together income, the individual churches involved must decide how to finance them. The Treasurer also handles all Christian Aid money.**

**Churches Together in Saffron Walden elect annually a Secretary and a Treasurer. The Chairperson and the Vice Chairperson are elected annually for a one year term in January, with the option of serving for a second year.**

**In the absence of the Chairperson the Council Meeting decides who shall chair the meeting; this would normally be the Vice-Chair. The Vice-Chair usually becomes Chairperson in the following year.**

**The Secretary, in consultation with the Chairperson, is responsible for compiling the agenda for the council meetings. Notification of items for reports, forthcoming events should reach the Secretary 14 days before the meeting so they can be circulated. The**

**Secretary is also responsible for keeping and circulating minutes, posters for CT events, correspondence, Welcome & Publicity leaflets, records and archives.**

**Other activities of ecumenical interest and news from the individual churches may be reported to the Council. The Council will seek to ensure that the events and activities of individual churches are co-ordinated and are complementary.**

**This constitution was approved 27<sup>th</sup> May 2011 by Carol Baker, Jonathan Burton, John Capper, Rajiv Ellalasingham, John Garrett, Murray George, David Keeble, Simon Mattholie, David Tomlinson on behalf of the Salvation Army, Gold Street Chapel, Friends, New Life, Roman Catholic, URC, Methodist, Baptist and Church of England churches.**

**This constitution was agreed unanimously and adopted by the Churches Together Council on 23<sup>rd</sup> June 2011.**

**David Tomlinson**

**Chair of Saffron Walden Churches Together**

**23<sup>rd</sup> June 2011**

**Amended reducing the number of churches to 8 (following resignation of New Life) & removal of waiver for Friends' annual subscription.**

**Jonathan Burton**

**Chair of Saffron Walden Churches Together  
Spring /Summer 2013**